# AGREEMENT BY AND BETWEEN First Farmers & Merchants National Bank of Columbia Columbia, Tennessee and The Office of the Comptroller of the Currency

First Farmers & Merchants National Bank of Columbia, Columbia, Tennessee (Bank) and the Comptroller of the Currency of the United States of America (Comptroller) wish to protect the interests of the depositors, other customers, and shareholders of the Bank, and, toward that end, wish the Bank to operate safely and soundly and in accordance with all applicable laws, rules and regulations.

The Comptroller, through his National Bank Examiner, has examined the Bank, and his findings are contained in the Report of Examination for the examination that commenced on March 31, 2002 (ROE).

In consideration of the above premises, it is agreed, between the Bank, by and through its duly elected and acting Board of Directors (Board), and the Comptroller, through his authorized representative, that the Bank shall operate at all times in compliance with the articles of this Agreement.

#### ARTICLE I

#### JURISDICTION

- (1) This Agreement shall be construed to be a "written agreement entered into with the agency" within the meaning of 12 U.S.C. § 1818(b)(1).
- (2) This Agreement shall be construed to be a "written agreement between such depository institution and such agency" within the meaning of 12 U.S.C. § 1818(e)(1) and 12 U.S.C. § 1818(i)(2).

- (3) This Agreement shall be construed to be a "formal written agreement" within the meaning of 12 C.F.R. § 5.51(c)(6)(ii). See 12 U.S.C. § 1831i.
- (4) This Agreement shall be construed to be a "written agreement" within the meaning of 12 U.S.C. § 1818(u)(1)(A).
- (5) All reports or plans which the Bank or Board has agreed to submit to the Assistant Deputy Comptroller pursuant to this Agreement shall be forwarded to the:

Assistant Deputy Comptroller Nashville Field Office 5200 Maryland Way, Suite 104 Brentwood, Tennessee 37027-5018

#### **ARTICLE II**

#### COMPLIANCE COMMITTEE

- (1) Within thirty (30) days, the Board shall appoint a Compliance Committee of at least five (5) directors, of which none shall be employees of the Bank or any of its affiliates (as the term "affiliate" is defined in 12 U.S.C. § 371c(b)(1)), or a family member of any such person. Upon appointment, the names of the members of the Compliance Committee shall be submitted in writing to the Assistant Deputy Comptroller. The Compliance Committee shall be responsible for monitoring and coordinating the Bank's adherence to the provisions of this Agreement.
  - (2) The Compliance Committee shall meet at least monthly.
- (3) Within thirty (30) days of the appointment of the Committee and quarterly thereafter, the Compliance Committee shall submit a written progress report to the Board setting forth in detail:
  - (a) actions taken to comply with each Article of this Agreement; and
  - (b) the results of those actions.

(4) The Board shall forward a copy of the Compliance Committee's report, with any additional comments by the Board, to the Assistant Deputy Comptroller within fifteen (15) days of presenting its report to the Board.

#### **ARTICLE III**

#### MINIMUM CAPITAL RATIOS

- (1) The Bank shall maintain, the following capital levels (as defined in 12 C.F.R. Part3):
  - (a) Tier 1 capital at least equal to eleven and one half percent (11.5%) of risk-weighted assets;
  - (b) Tier 1 capital at least equal to eight percent (8%) of adjusted total assets.
- (2) The requirement in this Formal Agreement to meet and maintain a specific capital level means that the Bank may not be deemed to be "well capitalized" for purposes of 12 U.S.C. § 1831o and 12 C.F.R. Part 6 pursuant to 12 C.F.R. § 6.4(b)(1)(iv).

#### ARTICLE IV

#### **CRITICIZED ASSETS**

- (1) The Bank shall take immediate and continuing action to protect its interest in those assets criticized in the ROE, in any subsequent Report of Examination, by internal or external loan review, or in any list provided to management by the National Bank Examiners during any examination.
- (2) By December 31, 2002, the Board shall adopt, implement, and thereafter ensure Bank adherence to a written program designed to eliminate the basis of criticism of assets

criticized in the ROE, in any subsequent Report of Examination, or by any internal or external loan review, or in any list provided to management by the National Bank Examiners during any examination as "doubtful," "substandard," or "special mention." This program shall include, at a minimum:

- (a) an identification of the expected sources of repayment;
- (b) the appraised value of supporting collateral and the position of the Bank's lien on such collateral where applicable;
- (c) an analysis of current and satisfactory credit information, including cash flow analysis where loans are to be repaid from operations; and
- (d) the proposed action to eliminate the basis of criticism and the time frame for its accomplishment.
- (3) Upon adoption, a copy of the program for each criticized asset equal to or exceeding two hundred fifty thousand dollars (\$250,000) shall be forwarded to the Assistant Deputy Comptroller.
- (4) The Board shall ensure that the Bank has processes, personnel, and control systems to ensure implementation of and adherence to the program developed pursuant to this Article.
- (5) The Board, or a designated committee, shall conduct a review, on at least a monthly basis, to determine:
  - (a) the status of each criticized asset or criticized portion thereof that equals or exceeds two hundred fifty thousand dollars (\$250,000);
  - (b) management's adherence to the program adopted pursuant to this Article;
  - (c) the status and effectiveness of the written program; and

- (d) the need to revise the program or take alternative action.
- (6) A copy of each review shall be forwarded to the Assistant Deputy Comptroller on a quarterly basis in a format similar to Appendix A, attached hereto.
- (7) The Bank may extend credit, directly or indirectly, including renewals, extensions or capitalization of accrued interest, to a borrower whose loans or other extensions of credit are criticized in the ROE, in any subsequent Report of Examination, in any internal or external loan review, or in any list provided to management by the National Bank Examiners during any examination and whose aggregate loans and other extensions of credit exceed two hundred fifty thousand dollars (\$250,000) only if each of the following conditions is met:
  - (a) the Board or designated committee finds that the extension of additional credit is necessary to promote the best interests of the Bank and that prior to renewing, extending or capitalizing any additional credit, a majority of the full Board (or designated committee) approves the credit extension and records, in writing, why such extension is necessary to promote the best interests of the Bank; and
  - (b) a comparison to the written program adopted pursuant to this Article shows that the Board's formal plan to collect or strengthen the criticized asset will not be compromised.
- (8) A copy of the approval of the Board or of the designated committee shall be maintained in the file of the affected borrower.

#### ARTICLE V

#### LOAN PORTFOLIO MANAGEMENT

- (1) The Board shall, within one hundred twenty (120) days, develop, implement, and thereafter ensure Bank adherence to a written program to improve the Bank's loan portfolio management. The program shall include, but not be limited to:
  - (a) procedures to ensure satisfactory and perfected collateral documentation;
  - (b) procedures to ensure that extensions of credit are granted, by renewal or otherwise, to any borrower only after obtaining and analyzing current and satisfactory credit information;
  - (c) procedures to ensure conformance with loan approval requirements;
  - (d) a system to track and analyze exceptions;
  - (e) procedures to ensure conformance with Call Report instructions;
  - (f) procedures to ensure the accuracy of internal management information systems;
  - (g) a performance appraisal process, including performance appraisals, job descriptions, and incentive programs for loan officers, which adequately consider their performance relative to policy compliance, documentation standards, accuracy in credit grading, and other loan administration matters; and
  - (h) procedures to track and analyze concentrations of credit, significant economic factors, and general conditions and their impact on the credit quality of the Bank's loan and lease portfolios.

- (2) Upon completion, a copy of the program shall be forwarded to the Assistant Deputy Comptroller.
- (3) Within one hundred twenty (120) days, the Board shall develop, implement, and thereafter ensure Bank adherence to systems which provide for effective monitoring of:
  - (a) early problem loan identification to assure the timely identification and rating of loans and leases based on lending officer submissions;
  - (b) statistical records that will serve as a basis for identifying sources of problem loans and leases by industry, size, collateral, division, group, indirect dealer, and individual lending officer;
  - (c) previously charged-off assets and their recovery potential;
  - (d) compliance with the Bank's lending policies and laws, rules, and regulations pertaining to the Bank's lending function;
  - (e) adequacy of credit and collateral documentation; and
  - (f) concentrations of credit.
- (4) On or about September 30, 2002, and on a monthly basis thereafter, management will provide the Board with written reports including, at a minimum, the following information:
  - (a) the identification, type, rating, and amount of problem loans and leases;
  - (b) the identification and amount of delinquent loans and leases;
  - (c) credit and collateral documentation exceptions;
  - (d) the identification and status of credit related violations of law, rule or regulation;

- (e) the identity of the loan officer who originated each loan reported in accordance with subparagraphs (a) through (d) of this Article and Paragraph;
- (f) an analysis of concentrations of credit, significant economic factors, and general conditions and their impact on the credit quality of the Bank's loan and lease portfolios;
- (g) the identification and amount of loans and leases to executive officers, directors, principal shareholders (and their related interests) of the Bank; and
- (h) the identification of loans and leases not in conformance with the Bank's lending and leasing policies, and exceptions to the Bank's lending and leasing policies.
- (5) The Board shall ensure that the Bank has processes, personnel, and control systems to ensure implementation of and adherence to the program and systems developed pursuant to this Article.

#### ARTICLE VI

#### RETAIL CREDIT

- (1) Effective immediately, the Bank shall adhere to the Uniform Retail Credit Classification and Account Management Policy, OCC Bulletin 2000-20 (June 20, 2000) (65 Fed. Reg. 36,903 (June 12, 2000)) and the Expanded Guidance for Subprime Lending Programs, OCC Bulletin 2001-6 (January 31, 2001).
- (2) The Board shall develop, implement, and thereafter ensure Bank adherence to a written program establishing an effective management information system (MIS) that facilitates

risk identification, establishes controls, and delivers accurate information for timely review of the retail credit portfolio, consistent with the Uniform Retail Credit Classification and Account Management Policy.

- (3) The Board shall ensure that the Bank has processes, personnel, and control systems to ensure implementation of and adherence to the program developed pursuant to this Article.
- (4) As a part of the Board's ongoing responsibility to ensure that the Bank has an effective MIS, the Board shall designate a senior officer to coordinate the execution of this program.
- (5) The Board shall submit a copy of the program to the Assistant Deputy Comptroller.

#### ARTICLE VII

#### ALLOWANCE FOR LOAN AND LEASE LOSSES

- (1) The Board shall review the adequacy of the Bank's Allowance for Loan and Lease Losses (Allowance) and shall establish a program for the maintenance of an adequate Allowance. This review and program shall be designed in light of the comments on maintaining a proper Allowance found in the Allowance for Loan and Lease Losses booklet, A-ALLL, of the <a href="Comptroller's Handbook">Comptroller's Handbook</a>, and shall focus particular attention on the following factors:
  - (a) results of the Bank's internal loan review;
  - (b) results of the Bank's external loan review;
  - (c) an estimate of inherent loss exposure on each criticized commercial credit in excess of two hundred fifty thousand dollars (\$250,000);

- (d) loan loss experience;
- (e) trends of delinquent and non-accrual loans;
- (f) concentrations of credit in the Bank; and
- (g) present and prospective economic conditions.
- (2) The program shall provide for a review of the Allowance by the Board at least once each calendar quarter. Any deficiency in the Allowance shall be remedied in the quarter it is discovered, prior to the filing of the Consolidated Reports of Condition and Income, by additional provisions from earnings. Written documentation shall be maintained indicating the factors considered and conclusions reached by the Board in determining the adequacy of the Allowance.
- (3) A copy of the Board's program shall be submitted to the Assistant Deputy Comptroller for review.
- (4) The Board shall ensure that the Bank has processes, personnel, and control systems to ensure implementation of and adherence to the program developed pursuant to this Article.

#### ARTICLE VIII

### **LENDING CONSULTANT**

- (1) Within thirty (30) days, the Board shall identify a qualified consultant to assess the Bank's lending area.
- (2) Prior to employment of the consultant, the name and qualifications of the consultant considered for employment shall be submitted to the Assistant Deputy Comptroller,

who shall have veto power over the employment of the proposed consultant. However, failure to exercise such veto power shall not constitute approval or endorsement of the consultant.

- (3) The requirement to submit information and the prior veto provisions of this Article are based on that authority of 12 U.S.C. § 1818(b) and do not require the Comptroller to complete his review and act on any such information or authority within ninety (90) days.
- (4) Within one hundred twenty (120) days of notification of no objection to their appointment, the Consultant shall provide the Board with a written assessment of the Bank's lending area and provide recommendations on improvements. The findings and recommendations of the study shall be set forth in a written report to the Board. At a minimum, the report shall contain:
  - (a) the identification of present and future staffing requirements of the Bank;
  - (b) detailed written job descriptions for all major job functions and key positions;
  - (c) an evaluation of the officers' and staffs' qualifications and abilities and a determination of whether each of these individuals possesses the experience and other qualifications required to perform present and anticipated duties of his/her position;
  - (d) recommendations as to whether management or staffing changes should be made, including the need for additions to or deletions from staff;
  - (e) recommendations on improving the Bank's management information systems in the lending area;
  - (f) objectives by which the staff's effectiveness will be measured;

- (g) a training program to address identified weaknesses in the skills and abilities of the lending staff;
- (h) an evaluation of current lines of authority, reporting responsibilities and delegation of duties, including identification of any overlapping duties or responsibilities;
- (i) an assessment of whether Board members are receiving adequate information on the operation of the lending area to enable them to fulfill their fiduciary responsibilities and other responsibilities under law;
- (j) recommendations to expand the scope, frequency and sufficiency of information provided to the Board by management; and
- (k) recommendations to correct or eliminate any other deficiencies in the cited in the ROE or identified by the study.
- (5) Within ninety (90) days of completion of this study, the Board shall develop, implement, and thereafter ensure Bank adherence to a written plan, with specific time frames, that will address each of the deficiencies, which are noted in the study.
- (6) The Board shall ensure that the Bank has processes, personnel, and control systems to ensure implementation of and adherence to the plan developed pursuant to this Article.
- (7) Copies of the Board's written plan and the study shall be forwarded to the Assistant Deputy Comptroller. The Assistant Deputy Comptroller shall retain the right to determine the adequacy of the report and its compliance with the terms of this Agreement. In the event the written plan, or any portion thereof, is not implemented, the Board shall immediately

advise the Assistant Deputy Comptroller, in writing, of specific reasons for deviating from the plan.

#### ARTICLE IX

#### **CLOSING**

- (1) Although the Board has agreed to submit certain programs and reports to the Assistant Deputy Comptroller for review or approval, the Board has the ultimate responsibility for proper and sound management of the Bank.
- (2) It is expressly and clearly understood that if, at any time, the Comptroller deems it appropriate in fulfilling the responsibilities placed upon him by the several laws of the United States of America to undertake any action affecting the Bank, nothing in this Agreement shall in any way inhibit, estop, bar, or otherwise prevent the Comptroller from so doing.
- (3) Any time limitations imposed by this Agreement shall begin to run from the effective date of this Agreement. Such time requirements may be extended in writing by the Assistant Deputy Comptroller for good cause upon written application by the Board.
- (4) The provisions of this Agreement shall be effective upon execution by the parties hereto and its provisions shall continue in full force and effect unless or until such provisions are amended in writing by mutual consent of the parties to the Agreement or excepted, waived, or terminated in writing by the Comptroller.
- (5) In each instance in this Agreement in which the Board is required to ensure adherence to, and undertake to perform certain obligations of the Bank, it is intended to mean that the Board shall:

- (a) authorize and adopt such actions on behalf of the Bank as may be
   necessary for the Bank to perform its obligations and undertakings under
   the terms of this Agreement;
- (b) require the timely reporting by Bank management of such actions directed by the Board to be taken under the terms of this Agreement;
- (c) follow-up on any non-compliance with such actions in a timely and appropriate manner; and
- (d) require corrective action be taken in a timely manner of any noncompliance with such actions.
- "written agreement entered into with the agency" as contemplated by 12 U.S.C. § 1818(b)(1), and expressly does not form, and may not be construed to form, a contract binding on the OCC or the United States. Notwithstanding the absence of mutuality of obligation, or of consideration, or of a contract, the OCC may enforce any of the commitments or obligations herein undertaken by the Bank under its supervisory powers, including 12 U.S.C. § 1818(b)(1), and not as a matter of contract law. The Bank expressly acknowledges that neither the Bank nor the OCC has any intention to enter into a contract. The Bank also expressly acknowledges that no OCC officer or employee has statutory or other authority to bind the United States, the U.S. Treasury Department, the OCC, or any other federal bank regulatory agency or entity, or any officer or employee of any of those entities to a contract affecting the OCC's exercise of its supervisory responsibilities. The terms of this Agreement, including this paragraph, are not subject to amendment or modification by any extraneous expression, prior agreements or arrangements, or negotiations between the parties, whether oral or written.

## IN TESTIMONY WHEREOF, the undersigned, authorized by the Comptroller, has hereunto set his hand on behalf of the Comptroller.

/s/ Robert D. Fritzlan	9/3/02	
Robert D. Fritzlan	Date	
Assistant Deputy Comptroller		
Nashville Field Office		

### IN TESTIMONY WHEREOF, the undersigned, as the duly elected and acting Board of Directors of the Bank, have hereunto set their hands on behalf of the Bank.

Signed	9-3-02
Kenneth Abercrombie	Date
Signed	9-3-02
James L. Bailey, Jr.	Date
Signed	9/3/02
Hulet M. Chaney	Date
Signed	9-3-02
H. Terry Cook, Jr.	Date
Signed	9/3/2002
Thomas Napier Gordon	Date
Signed	9-3-02
Edwin W. Halliday	Date
Signed	9.3.02
Dr. O. Rebecca Hawkins	Date
Signed	9/3/02
Waymon Hickman	Date
Signed	9/3/02
Dr. Joseph Remke, III	Date
Signed	9-3-02
T. Randy Stevens	Date

Signed	9/3/02
John P. Tomlinson, III	Date
Signed	9/3/02
William Walter	Date
Signed	9/3/02
Dan C. Wheeler	Date
Signed	9/3/02
Dr. David S. Williams	Date
Signed	9/3/02
Donald W. Wright	Date