# AGREEMENT BY AND BETWEEN First National Bank Minnesota St. Peter, Minnesota and The Comptroller of the Currency

First National Bank Minnesota, St. Peter, Minnesota ("Bank") and the Comptroller of the Currency of the United States of America ("Comptroller") wish to protect the interests of the depositors, other customers, and shareholders of the Bank, and, toward that end, wish the Bank to operate safely and soundly and in accordance with all applicable laws, rules and regulations.

The Comptroller has found unsafe or unsound banking practices relating to credit administration, audit, and information technology at the Bank.

In consideration of the above premises, it is agreed, between the Bank, by and through its duly elected and acting Board of Directors ("Board"), and the Comptroller, through his authorized representative, that the Bank shall operate at all times in compliance with the articles of this Agreement.

# ARTICLE I

## JURISDICTION

- (1) This Agreement shall be construed to be a "written agreement entered into with the agency" within the meaning of 12 U.S.C. § 1818(b)(1).
- (2) This Agreement shall be construed to be a "written agreement between such depository institution and such agency" within the meaning of 12 U.S.C. § 1818(e)(1) and 12 U.S.C. § 1818(i)(2).
- (3) This Agreement shall be construed to be a "formal written agreement" within the meaning of 12 C.F.R. § 5.51(c)(6)(ii). See 12 U.S.C. § 1831i.

- (4) This Agreement shall be construed to be a "written agreement" within the meaning of 12 U.S.C. § 1818(u)(1)(A).
- (5) Unless otherwise informed in writing by the Comptroller, all programs, reviews, or plans which the Bank or Board has agreed to submit to the Assistant Deputy Comptroller pursuant to this Agreement shall be forwarded to:

Thomas J. Tott Assistant Deputy Comptroller Minneapolis Field Office 222 South Ninth Street, Suite 800 Minneapolis, Minnesota 55402

## ARTICLE II

# PROBLEM LOAN WORKOUTS

- (1) The Bank shall take immediate and continuing action to protect its interest in those assets criticized<sup>1</sup> in the Report of Examination dated as of September 30, 2009 ("ROE"), in any subsequent Report of Examination, or in any list provided to management by the National Bank Examiners, or by internal or external loan review.
- (2) Within ninety (90) days, the Board shall adopt, implement, and thereafter ensure Bank adherence to individual workout plans designed to eliminate the basis of criticism of assets criticized in the ROE, in any subsequent Report of Examination, or in any list provided to

<sup>&</sup>lt;sup>1</sup> The term "criticized" as used in this Article is meant to refer to assets rated the equivalent of "doubtful,"

<sup>&</sup>quot;substandard," or "special mention" as defined in the "Rating Credit Risk" booklet of the Comptroller's Handbook.

management by the National Bank Examiners, or by internal or external loan review as "doubtful," "substandard," or "special mention." Each workout plan shall include, at a minimum:

- (a) an identification of the expected sources of repayment;
- (b) the current value of supporting collateral and the position of the Bank's lien on such collateral where applicable;
- (c) an analysis of current and satisfactory credit information, including cash flow analysis where loans are to be repaid from operations; and
- (d) the proposed actions to eliminate the basis of criticism and the dates by which the actions will be taken.
- (3) A copy of the workout plan adopted pursuant to this Article shall be maintained in the file of the affected borrower.
- (4) Upon adoption, a copy of the workout plans for all criticized assets equal to or exceeding one hundred fifty thousand dollars (\$150,000) shall be forwarded to the Assistant Deputy Comptroller.
- (5) The Board, or a designated committee, shall conduct a review, on at least a quarterly basis, of each workout plan adopted pursuant to this Article for all criticized assets equal to or exceeding one hundred fifty thousand dollars (\$150,000) to determine:
  - (a) the status of each criticized asset or criticized portion thereof;
  - (b) management's adherence to the workout plan adopted pursuant to this Article;
  - (c) the status and effectiveness of the workout plan; and
  - (d) the need to revise the workout plan or take alternative action.

- (6) A copy of each review conducted pursuant to Paragraph (5) of this Article shall be forwarded to the Assistant Deputy Comptroller on a quarterly basis (in a format similar to Appendix A, attached hereto).
- (7) The Bank may extend credit, directly or indirectly, including renewals, extensions or capitalization of accrued interest, to a borrower whose loans or other extensions of credit are criticized in the ROE, in any subsequent Report of Examination, or in any list provided to management by the National Bank Examiners, or by any internal or external loan review and whose aggregate loans or other extensions exceed five hundred thousand dollars (\$500,000) only if each of the following conditions is met:
  - (a) the Board or designated committee finds that the extension of additional credit is necessary to promote the best interests of the Bank and that prior to renewing, extending or capitalizing any additional credit, a majority of the full Board or its designated committee approves the credit extension and records, in writing, why such extension is necessary to promote the best interests of the Bank; and
  - (b) a comparison to the workout plan adopted pursuant to this Article shows that the Board's formal plan to collect or strengthen the criticized asset will not be compromised by the credit extension.
- (8) Copies of the approvals and comparisons of the Board or designated committee obtained pursuant to Paragraph (7) of this Article shall be maintained in the file of the affected borrower.

## ARTICLE III

## LOAN RISK RATING SYSTEM

- (1) Within sixty (60) days, and on an ongoing basis thereafter, the Board must ensure that the Bank's internal risk ratings of commercial credit relationships in excess of one hundred fifty thousand dollars (\$150,000) (covered relationship), as assigned by responsible loan officers and by internal loan review, are timely, accurate, and consistent with the regulatory credit classification criteria set forth in the Rating Credit Risk Booklet, A-RCR, of the Comptroller's Handbook. At a minimum, the Board must ensure, on an ongoing basis, that with respect to the assessment of credit risk of any covered relationship:
  - (a) the primary consideration is the strength of the borrower's primary source of repayment (i.e., the probability of default rather than the risk of loss);
  - (b) if the primary source of repayment is cash flow from the borrower's operations, the strength of the borrower's cash flow is determined through analysis of the borrower's historical and projected financial statements, past performance, and future prospects in light of conditions that have occurred;
  - (c) collateral, non-government guarantees, and other similar credit risk mitigants that affect potential loss in the event of default (rather than the probability of default) are taken into consideration only if the primary source of repayment has weakened and the probability of default has increased;
  - (d) collateral values should reflect a current assessment of value based on actual market conditions and project status;

- (e) credit risk ratings are reviewed and updated whenever relevant new information is received, but no less frequently than annually; and
- (f) the credit risk rating analysis is documented and available for review by the Board and the OCC upon request.
- (2) Within sixty (60) days, and on an ongoing basis thereafter, the Board must ensure that any covered relationship with a high probability of payment default or other well-defined weakness is rated no better than Substandard, unless the debt is secured by marketable securities or cash. Consistent with the guidance in the Rating Credit Risk Booklet, A-RCR, of the <a href="Comptroller's Handbook">Comptroller's Handbook</a>, the presence of illiquid collateral or existence of a plan for improvement does not, and a non-government guarantee generally will not, mitigate the probability of default or a well-defined weakness.

## ARTICLE IV

# **HIGHER CAPITAL MINIMUMS**

- (1) The Bank shall achieve by March 31, 2010, and thereafter maintain the following capital levels (as defined in 12 C.F.R. Part 3):
  - (a) Total capital at least equal to eleven and one-half percent (11.5%) of risk-weighted assets;

- (b) Tier 1 capital at least equal to eight and one-half percent (8.5%) of adjusted total assets.<sup>2</sup>
- (2) Effective immediately, the Bank shall not declare any dividends unless the following conditions have been met:
  - (a) the Bank is in compliance with 12 U.S.C. §§ 56 and 60; and
  - (b) the Bank has requested and received prior written determination of no supervisory objection by the Assistant Deputy Comptroller.
- (3) The requirement in this Agreement to maintain a specific capital level means that the Bank may not be deemed to be "well capitalized" for purposes of 12 U.S.C. § 18310 and 12 C.F.R. Part 6 pursuant to 12 C.F.R. § 6.4(b)(1)(iv).

#### ARTICLE V

## **VIOLATIONS**

(1) The Board shall immediately take all necessary steps to ensure that Bank management corrects each violation of law, rule or regulation cited in the ROE. The Board shall forward a progress report to our office no later than thirty (30) days from the effective date of this Agreement, and quarterly thereafter until all violations are fully corrected. The report shall include the date and manner in which each outstanding violation has been corrected.

<sup>&</sup>lt;sup>2</sup> Adjusted total assets is defined in 12 C.F.R. § 3.2(a) as the average total asset figure used for Call Report purposes minus end-of-quarter intangible assets.

- (2) Within sixty (60) days, the Board shall adopt, implement, and thereafter ensure Bank adherence to specific procedures to prevent future violations as cited in the ROE and shall adopt, implement, and ensure Bank adherence to general procedures addressing compliance management which incorporate internal control systems and education of employees regarding laws, rules and regulations applicable to their areas of responsibility.
- (3) Upon adoption, a copy of these procedures shall be promptly forwarded to the Assistant Deputy Comptroller.

#### ARTICLE VI

## INTERNAL AUDIT

- (1) Within ninety (90) days, the Board shall adopt, implement, and thereafter ensure Bank adherence to an independent, internal audit program sufficient to:
  - (a) detect irregularities and weak practices in the Bank's operations;
  - (b) determine the Bank's level of compliance with all applicable laws, rules and regulations;
  - (c) assess and report the effectiveness of policies, procedures, controls, and management oversight relating to accounting and financial reporting;
  - (d) evaluate the Bank's adherence to established policies and procedures;
  - (e) adequately cover all areas; and
  - (f) establish an annual audit plan using a risk based approach sufficient to achieve these objectives.
- (2) All audit reports shall be in writing. The Board shall ensure that immediate actions are undertaken to remedy deficiencies cited in audit reports, and that auditors maintain a written record describing those actions.

(3) Upon adoption, a copy of the internal audit program shall be promptly submitted to the Assistant Deputy Comptroller.

## ARTICLE VII

## INFORMATION TECHNOLOGY

- (1) Within sixty (60) days, the Board shall develop, implement, and thereafter ensure adherence to a comprehensive, written information security program to ensure the safety and soundness of its operations and to support the Bank's efforts to comply with 12 C.F.R. Part 30, Appendix B, Safeguarding Customer Information. The information security program shall include administrative, technical, and physical safeguards to protect the security, confidentiality, and integrity of customer information. The information security program shall be consistent with the security process described in the "Information Security" booklet of the <u>FFIEC Information</u> Technology Examination Handbook.
- (2) The information security program shall also address those weaknesses identified in the Report of Examination dated as of September 30, 2009 ("ROE"), in any subsequent Report of Examination, or by internal or external auditors.
- (3) By August 31, 2010, the Board shall implement and ensure adherence to a permanent process, which shall replace the Bank's existing temporary process, for a daily encrypted backup of network data to be stored at a secure off-site location. The Bank shall periodically test, at least quarterly, the ability to restore network data using off-site backup media.

#### ARTICLE VIII

## **CLOSING**

- (1) Although the Board has agreed to submit certain programs, reviews, and plans to the Assistant Deputy Comptroller for review or prior written determination of no supervisory objection, the Board has the ultimate responsibility for proper and sound management of the Bank.
- (2) It is expressly and clearly understood that if, at any time, the Comptroller deems it appropriate in fulfilling the responsibilities placed upon him by the several laws of the United States of America to undertake any action affecting the Bank, nothing in this Agreement shall in any way inhibit, estop, bar, or otherwise prevent the Comptroller from so doing.
- (3) Any time limitations imposed by this Agreement shall begin to run from the effective date of this Agreement. Such time requirements may be extended in writing by the Assistant Deputy Comptroller for good cause upon written application by the Board.
- (4) The provisions of this Agreement shall be effective upon execution by the parties hereto and its provisions shall continue in full force and effect unless or until such provisions are amended in writing by mutual consent of the parties to the Agreement or excepted, waived, or terminated in writing by the Comptroller.
- (5) In each instance in this Agreement in which the Board is required to ensure that certain actions are taken, and to ensure adherence to certain programs, policies, and procedures, it is intended to mean that the Board shall:
  - (a) authorize and adopt such actions on behalf of the Bank as may be necessary for the Bank to perform its obligations and undertakings under the terms of this Agreement;

- (b) ensure that the Bank has adequate and appropriate personnel, and that personnel receive sufficient training, to ensure compliance with the terms of this Agreement;
- (c) require Bank management to report on a timely basis on the results of such actions directed by the Board to be taken under the terms of this Agreement;
- (d) analyze the underlying reasons for any non-compliance with such actions in a timely and appropriate manner; and
- (e) initiate corrective action deemed appropriate for any non-compliance with such actions in a timely manner.
- "written agreement entered into with the agency" as contemplated by 12 U.S.C. § 1818(b)(1), and expressly does not form, and may not be construed to form, a contract binding on the Comptroller or the United States. Notwithstanding the absence of mutuality of obligation, or of consideration, or of a contract, the Comptroller may enforce any of the commitments or obligations herein undertaken by the Bank under his supervisory powers, including 12 U.S.C. § 1818(b)(1), and not as a matter of contract law. The Bank expressly acknowledges that neither the Bank nor the Comptroller has any intention to enter into a contract. The Bank also expressly acknowledges that no officer or employee of the Office of the Comptroller of the Currency has statutory or other authority to bind the United States, the U.S. Treasury Department, the Comptroller, or any other federal bank regulatory agency or entity, or any officer or employee of any of those entities to a contract affecting the Comptroller's exercise of his supervisory responsibilities. The terms of this Agreement, including this paragraph, are not subject to

amendment or modification by any extraneous expression, prior	agreements or prior	
arrangements between the parties, whether oral or written.		
IN TESTIMONY WHEREOF, the undersigned, authorized by the Comptroller, has		
hereunto set her hand on behalf of the Comptroller.		
/s/	3/3/2010	
Thomas J. Tott	Date	
Assistant Deputy Comptroller		
Minneapolis Field Office		

IN TESTIMONY WHEREOF, the undersigned, as the duly elected and acting Board of Directors of the Bank, have hereunto set their hands on behalf of the Bank.

/s/	3/3/10
Mark Davis	Date
/s/	3/3/10
Thomas Frederick	Date
/s/	3/3/10
Lee Pell	Date
/s/	3/3/10
Larry Van Tol	Date
/s/	3/3/10
Merton Wenner	Date
/s/	3/3/10
Kenneth Westphal	Date