AGREEMENT BY AND BETWEEN First National Bank of Kansas Burlington, Kansas and The Comptroller of the Currency

First National Bank of Kansas, Burlington, Kansas ("Bank") and the Comptroller of the Currency of the United States of America ("Comptroller") wish to protect the interests of the depositors, other customers, and shareholders of the Bank, and, toward that end, wish the Bank to operate safely and soundly and in accordance with all applicable laws, rules and regulations.

The Comptroller has determined that the Bank has engaged in unsafe and unsound banking practices relating to its Board and management oversight, credit underwriting and administration, information security, and Bank Secrecy Act/Anti-Money Laundering compliance program.

In consideration of the above premises, it is agreed, between the Bank, by and through its duly elected and acting Board of Directors ("Board"), and the Comptroller, through his authorized representative, that the Bank shall operate at all times in compliance with the articles of this Agreement.

ARTICLE I

JURISDICTION

- (1) This Agreement shall be construed to be a "written agreement entered into with the agency" within the meaning of 12 U.S.C. § 1818(b)(1).
- (2) This Agreement shall be construed to be a "written agreement between such depository institution and such agency" within the meaning of 12 U.S.C. § 1818(e)(1) and 12 U.S.C. § 1818(i)(2).

- (3) This Agreement shall be construed to be a "formal written agreement" within the meaning of 12 C.F.R. § 5.51(c)(6)(ii). *See* 12 U.S.C. § 1831i.
- (4) This Agreement shall be construed to be a "written agreement" within the meaning of 12 U.S.C. § 1818(u)(1)(A).
- (5) This Agreement shall <u>not</u> be construed to be a "written agreement, order, or capital directive" within the meaning of 12 C.F.R. § 6.4.

ARTICLE II

COMPLIANCE COMMITTEE

- (1) Within ten (10) days of this Agreement, the Board shall appoint a Compliance Committee of at least three (3) directors, a majority of which may not be employees or controlling shareholders of the Bank or any of its affiliates (as the term "affiliate" is defined in 12 U.S.C. § 371c(b)(1)), or a family member of any such person. Upon appointment, the names of the members of the Compliance Committee and, in the event of a change of the membership, the name of any new member shall be submitted in writing to the Assistant Deputy Comptroller.
- (2) The Compliance Committee shall be responsible for monitoring and coordinating the Bank's adherence to the provisions of this Agreement and shall meet at least monthly.
- (3) By no later than June 30, 2010, and by the end of every calendar quarter thereafter, the Compliance Committee shall submit a written progress report to the Board setting forth in detail:
 - (a) a description of the action needed to achieve full compliance with eachArticle of this Agreement;
 - (b) actions taken to comply with each Article of this Agreement; and

- (c) the results and status of those actions.
- (4) The Board shall provide a summary report of the progress reached in attaining compliance with each Article of this Agreement to the Assistant Deputy Comptroller within fifteen (15) days of each calendar quarter end.
- (5) All reports or plans which the Bank or Board has agreed to submit to the Assistant Deputy Comptroller pursuant to this Agreement shall be forwarded to the:

Assistant Deputy Comptroller Wichita Field Office 3450 North Rock Road, Suite 505 Wichita, Kansas 67226

(6) The Board shall ensure that the Bank has processes, personnel, and control systems to ensure implementation of and adherence to the policies, procedures and programs required by this Agreement.

ARTICLE III

MANAGEMENT AND BOARD SUPERVISION

(1) Within sixty (60) days of this Agreement, the Board shall take the necessary steps to hire a full-time dedicated Senior Lending Officer vested with sufficient executive authority to develop and implement appropriate credit risk management policies, procedures, and systems to ensure the Bank's loan portfolio is managed in a safe and sound manner and attain compliance with the credit-related articles of this Agreement. The person appointed to such position shall be vested with sufficient knowledge, skills, and abilities, including but not limited to, the technical expertise and the leadership skills, necessary to manage the Bank accordingly. In the event that the Senior Lending Officer position of the Bank becomes vacant, the Board shall take the

necessary steps to identify a suitable candidate to fill the vacancy within sixty (60) days of receiving notice of such vacancy.

- (2) Prior to the appointment or employment of a Senior Lending Officer, or entering into any contract with any person for this position, the Bank must provide the Assistant Deputy Comptroller with written notice as required by 12 C.F.R. § 5.51 (notice forms and instructions in the "Changes in Directors and Senior Executive Officers" and "Background Investigations" booklets of the *Comptroller's Licensing Manual*).
- (3) The Assistant Deputy Comptroller shall have the power to disapprove the appointment of the proposed new executive officer. However, the lack of disapproval of such individuals shall not constitute an approval or endorsement of them.
- (4) Within ninety (90) days of this Agreement, the Board shall ensure that it maintains qualified, competent management and staff to ensure the Bank operates in a safe and sound manner and in compliance with all applicable laws, rules and regulations.

ARTICLE IV

CAPITAL AND STRATEGIC PLAN

- (1) Effective immediately, the Bank shall only declare dividends:
 - (a) when the Bank is in compliance with the Bank's Three-Year Plan as described below;
 - (b) when the Bank is in compliance with 12 U.S.C. §§ 56 and 60; and
 - (c) with the prior written determination of no supervisory objection of theAssistant Deputy Comptroller.

- (2) Within ninety (90) days of this Agreement, the Board shall develop a written strategic plan for the Bank covering at least the next three years (hereafter the "Bank's Three-Year Plan"), complete with specific time frames that incorporate the strategic and other requirements of this Article. A copy of the Bank's Three-Year Plan shall be forwarded to the Assistant Deputy Comptroller for a prior written determination of no supervisory objection.
- (3) The Bank's Three-Year Plan shall establish objectives and projections for the Bank's overall risk profile, earnings performance, growth expectations, balance sheet mix, off-balance sheet activities, liability structure, capital and liquidity adequacy, product line development and market segments that the Bank intends to promote or develop, together with specific strategies to achieve those objectives, that are specific, measurable, verifiable, and, at a minimum, address or include:
 - (a) an assessment of the Bank's present and future operating environment;
 - (b) the development of strategic goals and quantifiable measures with specific implementation dates to ensure the Bank attains sustained earnings to support capital and liquidity;
 - an evaluation of the Bank's internal operations, staffing requirements,
 Board and management information systems and policies and procedures
 for their adequacy and contribution to the accomplishment of the goals
 and objectives developed pursuant to this Article;
 - (d) specific plans to establish responsibilities and accountability for the strategic planning process, new products, proposed changes in the Bank's operating environment, reduction of problem assets, and maintenance of adequate liquidity;

- (e) control systems to identify and reduce risk to earnings, capital, and liquidity, and risks associated with any proposed changes in the Bank's operating environment;
- (f) specific plans for the maintenance of adequate capital as required by the Office of the Comptroller of the Currency (the "OCC") and sufficient to be well capitalized under 12 C.F.R. Part 6;
- (g) a dividend policy that only permits the declaration of a dividend in accordance with Paragraph (1) of this Article;
- (h) projections for capital and liquidity requirements based upon a detailed analysis of the Bank's assets, liabilities, earnings, fixed assets, and offbalance sheet activities;
- a financial forecast to include projections for major balance sheet and income statement accounts and desired financial ratios over the next three years that shall address or include consideration of the requirements of this Article; and
- (j) systems to monitor the Bank's progress in meeting the plan's goals and objectives.
- (4) Upon receiving a written determination of no supervisory objection from the Assistant Deputy Comptroller, the Board shall immediately implement and thereafter ensure adherence to the Bank's Three-Year Plan.

ARTICLE V

CREDIT UNDERWRITING AND ADMINISTRATION

- (1) Effective as of the date of this Agreement, the Board shall ensure that all lending officers comply with all laws, rules, regulations, Bank policies and procedures, safe and sound banking practices, and fiduciary duties.
- (2) Within sixty (60) days of this Agreement, the Board shall take the necessary steps to ensure that the Bank develops safe and sound credit risk management and administration practices, to include at a minimum:
 - (a) policies and procedures to ensure that the Bank does not grant, extend, renew, modify or restructure any loan or other extension of credit, or purchase any loan participation, equal to or exceeding one hundred seventy five thousand dollars (\$175,000), without:
 - (i) documenting the specific reason or purpose for the extension of credit;
 - (ii) identifying the expected source of repayment in writing;
 - (iii) structuring the repayment terms to coincide with the expected source of repayment and the useful life of the collateral;
 - (iv) obtaining current and satisfactory credit information, including performing and documenting analysis of credit information and a detailed cash flow analysis of all expected repayment sources, including global cash flow analysis, evaluation of contingent liabilities and verification of liquid assets, where appropriate;

- (v) determining and documenting whether the loan complies with the Bank's Loan Policy and if it does not comply, providing identification of the exception and ample justification to support waiving the policy exception;
- (vi) making and documenting the determinations made regarding the customer's ability to repay the credit on the proposed repayment terms;
- (vii) providing an accurate risk assessment grade and proper accrual status for each credit;
- (viii) obtaining an appraisal or evaluation as appropriate;
- (ix) documenting, with adequate supporting material, the value of collateral and properly perfecting the Bank's lien on it where applicable;
- (x) determining and documenting that any participations purchased comply with safe and sound banking practices, guidelines set forth in Banking Circular 181 (Revised), dated August 2, 1984, and the requirements of 12 C.F.R. Part 34; and
- (xi) obtaining the written approval of the Bank's Loan Committee or Board;
- (b) policies and procedures designed to aggregate, track and eliminate exceptions to the Loan Policy and underwriting guidelines for all loans to include, at a minimum:

- (i) monthly Board monitoring of policy exception reports that track aggregate number and dollar amount of loans with material underwriting exceptions by type of loan and loan officer; and
- (ii) accountability by the lending staff for such exceptions that, at a minimum, considers such exceptions in the periodic performance reviews and compensation of such lending staff; and
- (c) policies and procedures to ensure that all commercial, commercial real estate, and agricultural loans are properly monitored to include periodic receipt (no less than annually), analysis and documentation of sufficient financial and operating information to measure and monitor the borrower's financial condition and repayment ability.
- (3) The Board shall take the necessary steps to ensure that current and satisfactory credit and proper collateral information is maintained on all loans. Within thirty (30) days of notification, the Board shall ensure that the Bank obtains any missing credit or collateral information described in the Report of Examination for the examination that commenced on February 8, 2010 ("ROE"), in any internal or external loan review, or in any listings of loans lacking such information provided to management by the National Bank Examiners at the conclusion of an examination.
- (4) Effective as of the date of this Agreement, the Board shall take the necessary steps to eliminate credit, collateral, and Bank Loan Policy exceptions, to include, at a minimum, the development of a program that makes loan officers accountable for such exceptions and considers such exceptions in the periodic performance reviews and compensation of such loan officers.

ARTICLE VI

APPRAISAL AND EVALUATION PROCESS

- (1) Within sixty (60) days of this Agreement, the Board shall revise, adopt, implement and thereafter ensure Bank adherence to a written policy designed to ensure the Bank obtains real estate appraisals and evaluations in compliance with USPAP, 12 C.F.R. Part 34, Advisory Letter 2003-9, and OCC Bulletin 2005-6, to include at a minimum:
 - (a) the establishment of criteria for obtaining and reviewing updated appraisals, new appraisals, and evaluations;
 - (b) the development of procedures to ensure that appraisals, updates and evaluations are ordered in a timely manner;
 - (c) the development of procedures to ensure that appraisals, updates and evaluations are reviewed in a timely manner; and
 - (d) the establishment of a tickler system for tracking when appraisals, updates and evaluations are received, reviewed and adjustments are made, as appropriate, to reflect FAS 114 impairment and changes in risk ratings.

ARTICLE VII

CREDIT RISK RATINGS

(1) Within thirty (30) days of this Agreement, the Board shall develop a program to ensure that the risks associated with the Bank's loans and other assets are properly reflected and accounted for on the Bank's books and records, and appropriately reported to the Board and management. Such program shall include, at a minimum, provisions requiring:

- (a) the Bank's loans and other assets are appropriately and timely risk rated using a loan grading system that is consistent with guidelines set forth in Rating Credit Risk, A-RCR of the *Comptroller's Handbook*;
- (b) immediate and ongoing training for the lending staff with respect to the application of Subparagraph (a) of this Article; and
- (c) procedures to ensure loan officers are held accountable for failing to appropriately and timely risk rate loans and other assets, including but not limited to, consideration of loan officer and staff failure to properly risk rate loans and other assets in periodic performance reviews and compensation.
- (2) Upon completion, the Board shall submit a copy of the program required by Paragraph (1) of this Article to the Assistant Deputy Comptroller for a prior written determination of no supervisory objection. After the Assistant Deputy Comptroller has advised the Bank that there is no supervisory objection to the program, the Board shall immediately implement, and thereafter ensure adherence to, the terms of the program.

ARTICLE VIII

EXTERNAL LOAN REVIEW

(1) Within thirty (30) days of this Agreement, the Board shall employ a qualified consultant to perform semi-annual asset quality reviews of the Bank's loan portfolio. The scope of the external loan review shall include seventy percent (70%) by dollar volume of the commercial, agricultural, and commercial real estate portfolios on an annual basis, and provide for a written report to be filed with the Board after each review, with the first report due no later

than August 31, 2010, and shall use a loan and lease grading system consistent with the guidelines set forth in Rating Credit Risk, A-RCR, of the *Comptroller's Handbook*. Such reports shall, at a minimum, include comments and conclusions regarding:

- (a) the loan review scope and coverage;
- (b) overall quality of the loan and lease portfolios;
- (c) the identification, type, rating, and amount of problem loans and leases;
- (d) the identification and amount of delinquent and nonaccrual loans;
- (e) the identification/status of credit related violations of law or regulation;
- (f) loans not in conformance with the Bank's lending policies;
- (g) credit underwriting and documentation exceptions;
- (h) credit analysis and documentation of such;
- (i) accuracy of internal risk ratings;
- (j) the identity of the loan officer who originated each loan reported in accordance with Subparagraphs (b) through (g) of the Article;
- (k) overall credit administration practices; and
- (l) completeness and effectiveness of problem loan workout plans.
- (2) Prior to the appointment or employment of any individual as loan review consultant or entering into any contract with any consultant, the Board shall submit the name and qualifications of the proposed consultant and the proposed scope and terms of employment to the Assistant Deputy Comptroller for a prior written determination of no supervisory objection.

 After the OCC has advised the Bank that it does not take supervisory objection to the loan review consultant or the scope of the review, the Board shall immediately engage the loan review consultant pursuant to the proposed terms of the engagement.

- (3) The Board or a designated committee shall review the independent loan review reports and ensure that, if appropriate, immediate, adequate, and continuing remedial action, is taken upon the findings noted in the reports.
- (4) A copy of the reports submitted to the Board, as well as documentation of the action taken by the Bank to collect or strengthen assets identified as problem credits, shall be maintained in the books and records of the Bank.
- (5) The Bank shall not terminate the consultant's asset quality review services without a prior written determination of no supervisory objection from the Assistant Deputy Comptroller.

ARTICLE IX

CRITICIZED ASSET MANAGEMENT

- (1) Effective as of the date of this Agreement, the Board shall take immediate and continuing action to protect its interest in those assets criticized as "doubtful", "substandard", or "special mention" in the ROE, in any subsequent Report of Examination, by internal or external loan review, or in any list provided to management by the National Bank Examiners during any examination.
- (2) Within sixty (60) days of this Agreement, the Board shall prepare and submit to the Assistant Deputy Comptroller for a prior written determination of no supervisory objection, a written program designed to reduce the Bank's criticized assets (the "Criticized Assets Program"). The Criticized Assets Program shall include or address the following matters:
 - aggregate reporting of criticized asset levels by type to the Board or a designated committee thereof every month; and

- (b) specific plans for the reduction of criticized assets by asset type with target reductions by month.
- (3) The Board's compliance with Paragraph (2) of this Article shall include the development of procedures for the monthly review and preparation of written determinations by the Board or a designated committee thereof regarding the effectiveness of the responsible officer's efforts to eliminate the weaknesses in each criticized credit relationship totaling one hundred seventy five thousand dollars (\$175,000) or more, and that require the preparation of Criticized Asset Reports ("CARs" or "CAR") that contain, at a minimum, analysis and documentation of the following:
 - (a) an identification of the expected sources of repayment and an analysis of their adequacy;
 - (b) the appraised value of supporting collateral and the position of the Bank's lien on such collateral where applicable as well as other necessary documentation to support the collateral valuation;
 - (c) an analysis of current and satisfactory credit information, including cash flow analysis where loans are to be repaid from operations;
 - (d) the proposed action to eliminate the basis of criticism and the time frame for its accomplishment;
 - (e) trigger dates for positive borrower actions or for loan officers to reassess the strategy, enact collection plans, and make appropriate downgrades or place on nonaccrual; and
 - (f) a determination of whether the asset is impaired and the amount of the impairment, consistent with FASB Codification Topic 310 Receivables,

- Statement of Financial Accounting Standards No. 114, Accounting by Creditors for Impairment of a Loan.
- (4) Upon receiving a written determination of no supervisory objection from the Assistant Deputy Comptroller, the Board shall immediately implement and thereafter ensure adherence to the program required by this Article.
- (5) A copy of each CAR prepared during the month of each quarter end (*e.g.*, March, June, September, and December), along with any Board comments regarding the effectiveness of the effort to eliminate the weaknesses in each credit, shall be submitted to the Assistant Deputy Comptroller within fifteen (15) days of each calendar quarter end.
- (6) Effective as of the date of this Agreement, the Bank may not extend credit, directly or indirectly, including renewals, extensions or capitalization of accrued interest, to a borrower whose loans or other extensions of credit are criticized in the ROE, in any subsequent Report of Examination, in any internal or external loan review, or in any list provided to management by the National Bank Examiners during any examination and whose aggregate loans or other extensions of credit equal or exceed one hundred seventy five thousand dollars (\$175,000), unless each of the following conditions is met:
 - (a) the Board or a designated committee thereof finds that the extension of additional credit is necessary to promote the best interests of the Bank and that prior to renewing, extending or capitalizing any additional credit, a majority of the Board or a designated committee thereof approves the credit extension and documents in writing, the reasons that such extension are necessary to promote the best interests of the Bank; and

(b) the Board's formal plan to collect or strengthen the criticized asset will not be compromised by the extension of credit.

ARTICLE X

ALLOWANCE FOR LOAN AND LEASE LOSSES

- (1) Within thirty (30) days of this Agreement, the Board shall prepare and submit to the Assistant Deputy Comptroller for a prior written determination of no supervisory objection, a revised program, including written policies and procedures, for maintaining an adequate Allowance for Loan and Lease Losses ("Allowance") in accordance with Generally Accepted Accounting Principles ("GAAP"). The Allowance policies and procedures shall be consistent with the guidance set forth in the Federal Financial Institutions Examination Council's "Interagency Policy Statement on the Allowance for Loan and Lease Losses" dated December 13, 2006 (OCC Bulletin 2006-47), and July 20, 2001 (OCC Bulletin 2001-37), and shall at a minimum include:
 - (a) procedures for determining whether a loan is impaired and measuring the
 amount of impairment, consistent with FASB Codification Topic 310
 Receivables, Statement of Financial Accounting Standards No. 114,
 Accounting by Creditors for Impairment of a Loan;
 - (b) procedures for segmenting the loan portfolio and estimating loss on groups of loans, consistent with FASB Codification Topics 310 Receivables and 450 Contingencies, Statement of Financial Accounting Standards No. 5, Accounting for Contingencies;
 - (c) procedures for validating the Allowance methodology; and

- (d) procedures to ensure that the estimation of credit losses considers the relevant qualitative and environmental factors, with particular focus on the following:
 - (i) trends in the Bank's internal risk ratings, delinquent and nonaccrual loans;
 - (ii) results of the Bank's external loan review;
 - (iii) concentrations of credit in the Bank;
 - (iv) present and prospective economic conditions; and
 - (v) applicable experience of the Bank's lending staff.
- (2) The program shall provide for a process for summarizing and documenting, for the Board's review and approval, the amount to be reported in the Call Reports for the Allowance. Any deficiency in the Allowance shall be remedied in the quarter it is discovered, prior to the filing of the Call Report, by additional provisions from earnings. Written documentation shall be maintained indicating the factors considered and conclusions reached by the Board in determining the adequacy of the Allowance.
- (3) Upon receiving a written determination of no supervisory objection from the Assistant Deputy Comptroller, the Board shall immediately implement and thereafter ensure adherence to the program, policies and procedures required by this Article.
- (4) The Board shall take the necessary steps to ensure that an independent review and test of the Allowance sufficiency is performed prior to the filing of each Call Report beginning with the quarter ending June 30, 2010.

ARTICLE XI

CONSUMER COMPLIANCE PROGRAM

- (1) Within ninety (90) days of this Agreement, the Board shall review and add, as necessary, sufficient staffing to ensure the Bank complies with all applicable consumer laws and regulations.
- (2) Within ninety (90) days of this Agreement, the Board shall prepare and submit to the Assistant Deputy Comptroller for a prior written determination of no supervisory objection, a written, risk-based consumer compliance program designed to ensure that the Bank is operating in compliance with all applicable consumer protection laws, rules, and regulations. This program shall include at a minimum:
 - (a) a written description of the duties and responsibilities of the ComplianceOfficer;
 - (b) the establishment of employee and management accountability for noncompliance with relevant consumer laws, rules, and regulations;
 - (c) revised policies and procedures to ensure they provide appropriate guidance regarding all relevant consumer protection laws, rules, and regulations, to include in particular, the Flood Disaster Protection Act;
 - (d) timely updates of written policies and procedures to ensure they remain current;
 - (e) adequate internal controls to ensure compliance with consumer protection laws, rules, and regulations;

- (f) a formalized risk assessment process and annual audit plan to use in determining the frequency and scope of ongoing compliance monitoring and audit;
- (g) a comprehensive independent audit program to adequately test for compliance with consumer protection laws, rules, and regulations;
- (h) procedures to ensure that exceptions noted in the audit reports are corrected and responded to by the appropriate Bank personnel;
- the education and training of all appropriate Bank personnel in the requirements of all applicable federal and state consumer protection laws, rules, and regulations;
- (j) procedures for the dissemination of changes in laws, rules, regulations andOCC policy changes to affected Bank personnel; and
- (k) periodic reporting of the results of the consumer compliance audit to theBoard or a committee thereof.
- (3) After the OCC has advised the Bank that it does not take supervisory objection to the program required by this Article, the Board shall immediately implement, and shall thereafter ensure adherence to its terms.

ARTICLE XII

BSA PROGRAM

(1) To provide for compliance with the Bank Secrecy Act, as amended (31 U.S.C. §§ 5311 *et seq.*), the regulations promulgated thereunder at 31 C.F.R. Part 103, as amended, and 12 C.F.R. Part 21, Subparts B and C, and the rules and regulations of the Office of Foreign

Assets Control ("OFAC") (collectively referred to as the "Bank Secrecy Act" or "BSA"), the Board shall, within ninety (90) days of this Agreement, prepare and submit for a prior written determination of no supervisory objection, a revised BSA program to include, at a minimum:

- (a) the identification of the risks associated with the Bank's products, services, customers, and geographies served;
- (b) an evaluation of existing internal controls to mitigate the identified risks;
- (c) policies and procedures for the appropriate identification and monitoring of transactions that pose greater than normal risk for compliance with the Bank Secrecy Act;
- a comprehensive training program for all appropriate operational and supervisory personnel to ensure their awareness of their specific assigned responsibilities for compliance with the requirements of the Bank Secrecy Act;
- (e) policies and procedures to provide for the Bank's monitoring of suspicious
 cash, monetary instruments, wire transfers, and other activities for all
 types of transactions, accounts, customers, products, services, and
 geographic areas;
- (f) policies and procedures for expanded account-opening procedures for all accounts that pose greater than normal risk for compliance with the Bank Secrecy Act;
- (g) policies and procedures for the maintenance of an integrated, accurate system for all Bank areas to produce periodic reports designed to identify unusual or suspicious activity, including patterns of activity, to monitor

- and evaluate unusual or suspicious activity, and to maintain accurate information needed to produce these reports;
- (h) periodic independent reviews, not less than each calendar year, of all account documentation for all high risk customers and accounts and the related accounts of those customers at the Bank to determine whether the account activity is consistent with the customer's business or occupation and the stated purpose of the account; and
- (i) an independent audit program designed to ensure compliance with the Bank Secrecy Act in all areas of the Bank, including scope, testing, and documentation.
- (2) Upon receiving a written determination of no supervisory objection from the Assistant Deputy Comptroller, the Board shall immediately implement and thereafter ensure adherence to the Bank's revised BSA program.

ARTICLE XIII

BUSINESS CONTINUITY

- (1) Within one hundred twenty (120) days of this Agreement, the Board shall prepare, adopt, implement and thereafter ensure Bank adherence to a written program that complies with the requirements set forth in the "Business Continuity Planning" booklet of the *FFIEC*Information Technology Examination Handbook, Information Security Booklet, March 2008, and is reflective of the Bank's current operating environment. At a minimum, the program shall address the following:
 - (a) a business impact analysis that includes:

- (i) the identification of the potential impact of uncontrolled, nonspecific events on the institution's business processes and its customers;
- (ii) an estimation of the maximum allowable downtime and acceptable levels of data, operations, and financial losses; and.
- (iii) a risk assessment process that includes:
 - (A) the prioritization of potential business disruptions based upon severity and likelihood of occurrence;
 - (B) a gap analysis comparing the institution's existing business;
 - (C) resumption plans, if any, to what is necessary to achieve recovery time and point objectives; and
 - (D) an analysis of threats based upon the impact on the institution, its customers, and the financial markets, not just the nature of the threat.
- (b) a risk management process that includes the development of a written, enterprise-wide business continuity plan ("BCP"); and
- (c) a risk monitoring process that includes:
 - (i) testing of the BCP on at least an annual basis;
 - (ii) independent audit and review of the BCP; and
 - (iii) updating the BCP based upon changes to personnel and the internal and external environments.

ARTICLE XIV

VENDOR MANAGEMENT

- (1) Within one hundred twenty (120) days of this Agreement, the Board shall prepare, adopt, implement and thereafter ensure Bank adherence to a formal vendor management program to provide effective oversight and controls in accordance with OCC Bulletin 2001-47, Risk Management Principles Third Party Relationships, to include, at a minimum:
 - (a) the allocation of appropriate staff and expertise to oversee vendor management;
 - (b) procedures to ensure the Bank performs a comprehensive due diligence review of each servicer to assess its financial strength, management capabilities, adequacy of staffing, existence of proper internal controls, comprehensiveness of operating procedures, and adequacy of management information systems ("MIS) to fulfill the Bank's needs;
 - (c) periodic written appraisals of each servicer's performance in providing services to the Bank in accordance with the terms of the contract, and in maintaining sufficient management, staff, controls, procedures and MIS;
 - (d) periodic reviews of vendor contracts to ensure that appropriate Gramm-Leach-Bliley Act ("GLBA") language is included; and
 - (e) periodic reporting of the results of Subparagraphs (c) and (d) above to the Bank's Board.
- (2) The Board's compliance with Paragraph (1) of this Article shall include the retention of sufficient documentation in the books and records of the Bank to demonstrate safe and sound vendor management, to include at a minimum:

- (a) a list of significant vendors and third-party contracts;
- (b) copies of valid, current, complete contracts for all significant vendors;
- (c) regular risk management and performance reports for all significant vendors, including but not limited to, audit reports and security reviews; and
- (d) reports provided to the Board of the results of the reviews conducted in Paragraph (1) of this Article.

ARTICLE XV

<u>AUDIT PROGRAM</u>

- (1) Within sixty (60) days of this Agreement, the Board shall prepare and submit for a prior written determination of no supervisory objection, a revised audit program that:
 - (a) includes procedures to assist in completing operations audits;
 - (b) detects irregularities and weak practices in the Bank's operations;
 - (c) determines the Bank's level of compliance with all applicable laws, rules and regulations;
 - (d) assesses and reports the effectiveness of policies, procedures, controls, and management oversight relating to accounting and financial reporting;
 - (e) evaluates the Bank's adherence to established policies and procedures;
 - (f) establishes a line of communication for audit reporting issues between the internal auditor, external auditors, audit committee, and board of directors;
 - (g) ensures audit workpapers and documentation of conclusions provide a
 meaningful audit trail and validation for findings and recommendations;

- (h) ensures timely management responses and corrective actions on identified weaknesses; and
- (i) establishes an annual audit plan using a risk-based approach sufficient to achieve these objectives.
- (2) The Board's compliance with Paragraph (1) of this Article shall include the development of an audit policy and the performance of a Bank-wide risk assessment to guide the Bank's development of the audit scope and annual coverage.
- (3) As part of the audit program required by this Article, the Board shall evaluate the audit reports of any party providing services to the Bank, and shall assess the impact on the Bank of any audit deficiencies cited in such reports.
- (4) The Board shall ensure that the audit function is supported by an adequately staffed department or outside firm, with respect to both the experience level and number of the individuals employed.
- (5) The Board shall ensure that the audit program is independent. The persons responsible for implementing the audit program described above shall report directly to the Board, which shall have the sole power to direct their activities. All reports prepared by the audit staff shall be filed directly with the Board and/or Board Audit Committee (comprised of at least two external directors) and not through any intervening party.
- (6) Upon receiving a written determination of no supervisory objection from the Assistant Deputy Comptroller, the Board shall immediately implement and thereafter ensure adherence to the Bank's revised audit program.

ARTICLE XVI

VIOLATIONS OF LAW

- (1) The Board shall immediately take the necessary steps to ensure that Bank management corrects each violation of law, rule, or regulation, unsafe or unsound practice, or breach of fiduciary duty, cited in the ROE and in any subsequent Report of Examination or OCC correspondence. The quarterly progress reports required by Article I of this Agreement shall include the date and manner in which each correction has been implemented during that reporting period.
- (2) Within sixty (60) days of this Agreement, the Board shall adopt, implement, and thereafter ensure Bank adherence to specific procedures to prevent future violations, practices, and breaches as cited in the ROE and shall adopt, implement, and ensure Bank adherence to general procedures addressing compliance management which incorporate internal control systems and education of employees regarding laws, rules, regulations and duties applicable to their areas of responsibility.
- (3) Within sixty (60) days of receipt of any subsequent Report of Examination or other OCC correspondence which cites violations of law, rule, or regulation, unsafe or unsound practice, or breach of fiduciary duty, the Board shall adopt, implement, and thereafter ensure Bank adherence to specific procedures to prevent future citations in the ROE and shall adopt, implement, and ensure Bank adherence to general procedures addressing compliance management which incorporate internal control systems and education of employees regarding laws, rules, regulations, and duties applicable to their areas of responsibility.
- (4) Upon adoption, a copy of these procedures shall be promptly forwarded to the Assistant Deputy Comptroller.

ARTICLE XVII

CLOSING

- (1) Although the Board has agreed to submit certain programs and reports to the Assistant Deputy Comptroller for review or prior written determination of no supervisory objection, the Board has the ultimate responsibility for proper and sound management of the Bank.
- (2) It is expressly and clearly understood that if, at any time, the Comptroller deems it appropriate in fulfilling the responsibilities placed upon him by the several laws of the United States of America to undertake any action affecting the Bank, nothing in this Agreement shall in any way inhibit, estop, bar, or otherwise prevent the Comptroller from so doing.
- (3) Any time limitations imposed by this Agreement shall begin to run from the effective date of this Agreement. Such time requirements may be extended in writing by the Assistant Deputy Comptroller for good cause upon written application by the Board.
- (4) The provisions of this Agreement shall be effective upon execution by the parties hereto and its provisions shall continue in full force and effect unless or until such provisions are amended in writing by mutual consent of the parties to the Agreement or excepted, waived, or terminated in writing by the Comptroller.
- (5) In each instance in this Agreement in which the Board is required to ensure adherence to, and undertake to perform certain obligations of the Bank, it is intended to mean that the Board shall:
 - (a) authorize and adopt such actions on behalf of the Bank as may be
 necessary for the Bank to perform its obligations and undertakings under
 the terms of this Agreement;

- (b) require the timely reporting by Bank management of such actions directed by the Board to be taken under the terms of this Agreement;
- (c) follow up on any noncompliance with such actions in a timely and appropriate manner; and
- (d) require corrective action be taken in a timely manner of any noncompliance with such actions.
- (6)This Agreement is intended to be, and shall be construed to be, a supervisory "written agreement entered into with the agency" as contemplated by 12 U.S.C. § 1818(b)(1), and expressly does not form, and may not be construed to form, a contract binding on the Comptroller or the United States. Notwithstanding the absence of mutuality of obligation, or of consideration, or of a contract, the Comptroller may enforce any of the commitments or obligations herein undertaken by the Bank under his supervisory powers, including 12 U.S.C. § 1818(b)(1), and not as a matter of contract law. The Bank expressly acknowledges that neither the Bank nor the Comptroller has any intention to enter into a contract. The Bank also expressly acknowledges that no officer or employee of the Office of the Comptroller of the Currency has statutory or other authority to bind the United States, the U.S. Treasury Department, the Comptroller, or any other federal bank regulatory agency or entity, or any officer or employee of any of those entities to a contract affecting the Comptroller's exercise of his supervisory responsibilities. The terms of this Agreement, including this paragraph, are not subject to amendment or modification by any extraneous expression, prior agreements or prior arrangements between the parties, whether oral or written.

IN TESTIMONY WHEREOF, the undersigned, authorized by the Comptroller, has

hereunto set his hand on behalf of the Comptroller.	
/s/	5/27/2010
Thomas J. Jorn Assistant Deputy Comptroller Wichita Field Office	Date
IN TESTIMONY WHEREOF, the undersigned, as the duly elected and acting Board of	
Directors of the Bank, have hereunto set their hands on behalf of	the Bank.
/s/	5/27/2010
J.W. Cooper	Date
/s/	05/27/2010
Robert Drumm	Date
/s/	05/27/2010
Dennis George	Date
/s/	05/27/2010
Craig Meader	Date
/s/	05/27/2010
Karen Allen Reeves	Date